

## TOCKENHAM PARISH COUNCIL

30 December 2020

Dear Councillor,

You are summoned to a Meeting of the **Tockenham Parish Council**, which will be held on **Wednesday 6<sup>th</sup> January 2021** at 7p.m. via Zoom due to the situation with coronavirus

*Diane Zeitzen*

**Diane Zeitzen**

Tockenham Parish Clerk

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**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter before the meeting commences. (Limited to 10 minutes)

### **Reports from Wiltshire Councillor**

## **AGENDA**

### **ORDINARY AGENDA:**

**Public Question Time** – an opportunity for members of the public to address the Council on any Council matter. In light of coronavirus any questions to be submitted to the clerk before the meeting

### **Reports from Wiltshire Councillor**

- 1. Apologies for absence**
- 2. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007**
- 3. Minutes** – To receive and sign as a true record the Minutes of Annual Parish Council Meeting held 11<sup>TH</sup> November 2020 **(Draft minutes previously circulated)**
- 4. Clerks Report –**
  - Various Covid 19 updates
  - WALC community volunteers training for emergencies
  - Royal Wootton Bassett Our Community Matters
  - Partner updates for Area Board
  - Wiltshire Council Active Community Resources
  - RWB & C Community Safety meeting with police
  - Free Energy Surveys for SMEs and businesses
  - WALC newsletter Dec 2020
  - Briefing Note 20 37 Housing Land Supply

## Local Plan Consultation

All previously circulated

### 5. Planning –

#### **18/08298/OUT – Pound Farm (under Lyneham)**

**New gateway at Greenway** – owner to apply for retrospective planning consent

**Drury's Abattoir** – awaiting further updates

### 6. Finance and Administration - To consider financial matters and to receive notification of any further matters for consideration.

To approve any payments required

#### **Invoices**

- a) Clerks Salary
- b) HMRC Clerk Salary
- c) Shovel and sticks – price tbc – to GC
- d) To give initial approval to pay for Defibrillator pads – approx. £50  
Due Feb/March 2021  
HMRC/P45/P60 updates

To note Bank balance

Income and Expenditure

#### **Budget**

#### **To confirm precept 2021/22**

Documents circulated to councillors before meeting

### 7. Standing orders – adoption of policies.

### 8. ICO Registration update

### 9. Highway Matters

Issue	Date reported	By whom	To whom	Progress
Minor signage C120 Red triangle signs no footway for 500 metres	Feb 2020	DK	Area Board	Approved by CATG now with Area Board for discussion. To confirm at CATG meeting of 13 <sup>th</sup> January 2021
Minor signage C130 Red triangle signs no footway for 200 metres	Feb 2020	DK	Area Board	Approved by CATG now with Area Board for discussion. To confirm at CATG meeting of 13 <sup>th</sup> January 2021
Flooding Primrose Hill	Ongoing	GC		Improvement after Thames Water repaired water leak, continue to monitor
Flooding Preston Lane	Ongoing	GC		Rodded - monitor
Footpath steps 38 West Tockenham protect bottom step from heavy traffic	Ongoing	DK	Rights of Way Warden	Pending – but unlikely to see any action in near future
C130 Tockenham Corner to village		GC		Thames Water to reinstate verges in 8 locations. GC continuing to chase

Orchard Lane	July 2020	DK		Ground very uneven following repair by Thames Water. Quote to be obtained for repair and supplying top soil. Ed Edgell has carried out some works, will look at again in spring
Parish Steward Visits 2020	18 Nov, 16 Dec, 20 Jan			Any issues to be reported to GC for parish steward's next visit 20 Jan
Tockenham Wick	Dec 2020	GC	Parish Steward	Flooding of ditches causing deep potholes

**10. Neighbourhood Area Plan** – Plan document now finalised and passed to Wiltshire Council for preparation for Final Referendum. Referendums suspended due to coronavirus until further notice by Wiltshire Council

- 11. Play Area**
- Ongoing preservation work
  - Replacement of swing chains
  - To consider requirements for maintenance going forward
  - Major sinkage of ground under investigation

**12. Lease for Village Storage Unit update**

**13. Website GDPR/Privacy policy, Councillors Photos, Accessibility Statement**

**14. Councillors Reports and Items for Next Meeting**

- Local Forum – meeting of local councillors with new police leader- DK to update
- Part 2 of useful information from clerk's training course – DK to review

**Date of Next Meeting – Wed 10 March at 7pm 2021, this may be held via Zoom depending on the situation with coronavirus**

Join Zoom Meeting

<https://us02web.zoom.us/j/2782896199?pwd=U29XVUlnUzVPcXRnR1Y3Q0tZdmlldz09>

Meeting ID: 278 289 6199

Passcode: 024854

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